



COMMUNITY ORGANIZER

DEPARTMENT: Community Engagement
REPORTS TO: Program Director
CLASSIFICATION: Non-Exempt

OF HOURS: Part-Time, 32hrs
PAY RATE: \$18.00

POSITION PROFILE:

Seeking creative and dynamic Community Organizer to work with SAY's Parent Student Resident Organization (PSRO), a grass roots advocacy group. The Community Organizer will support the implementation of the health equity advocacy goals with a particular focus on working with student members. The position will operate out of Crawford Community Connection (CCC), a school-based family resource center serving City Heights students and families. As many youth in this area are refugee and immigrants, the Community Organizer will have experience in a cross-cultural environment, working in youth development and community organizing. The Community Organizer will work closely with PSRO's lead organizer to determine equity, advocacy priorities within the educational and community systems they seek to impact.

ESSENTIAL JOB FUNCTIONS AND RESPONSIBILITIES:

- Recruit and train City Heights students in advocacy and organizing strategies (particularly students from Crawford and Hoover High Schools) to participate with PSRO
- Plan and implement weekly afterschool meetings for students
- Assist in coordination of PSRO community events for students and families, including the annual Community Dialogue on Education, as well as other student and parent trainings and events
- Relationship building with schools in City Heights area, meet with parents and school staff
- Link youth and families to school/community information and services
- Attend PSRO meetings and events, Crawford Collaborative, Crawford Cluster, and other relevant community meetings
- Accurately represent the agency to maintain positive working relationships with the general public, clients, funding sources, government bodies, etc.
- Other tasks as assigned by the Program Director

QUALIFICATIONS (Education, Experience and Certifications):

- Experience in Advocacy, Human Services, International Studies, or related field preferred
- Experience working with immigrant and/or refugee families
- Experience working with schools' systems is highly desirable
- Experience in direct client service, particularly experience with at-risk youth and families, and community development
- Demonstrated effectiveness in working with high school age youth



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- Access to reliable transportation and willingness to use for job-related tasks
- Bilingual in common immigrant/refugee language of City Heights may be helpful (includes but not be limited to Somali, Kizigua, Swahili, Arabic, Karen, Burmese, Haitian Créole, Spanish, Vietnamese)

KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to work within a flexible schedule that includes some nights and weekends
- Knowledge of socio-economic problems and multi-cultural issues in the community
- Knowledge of immigrant and/or refugee families is highly desirable
- Ability to take initiative, be self-directed, and work independently
- Computer skills including MS Word, Excel, and Outlook
- Excellent verbal and written communication skills

WORKING CONDITIONS:

ENVIRONMENT: Office and occasional off-site functions. Typically an office environment with adequate lighting and ventilation and a normal range of temperature and noise level. SAY San Diego is continuing to monitor state and federal guidelines related to COVID and full vaccination is required.

PHYSICAL REQUIREMENTS: While performing the duties of this job, the employee is regularly required to sit, use hands and arms to perform repetitive motions. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, and ability to adjust focus. Moderate dexterity application of basic skills (calculator, keyboard, hand eye coordination, etc.).

MENTAL: Must be able to relate well to all people of the community regardless of color, national origin, religion, sex, pregnancy, age, marital status, veteran status, sexual orientation, disability or socio-economic level. Must be emotionally mature, stable, tactful and be able to provide professional leadership.

The Job Description is intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.